

TRUSTEE MEETING MINUTES FOR SEPTEMBER 14, 2020

Present: Carolyn Noble, Erin Begel, Josh Carter, Cheryl Warren, Rose Tallon, Betsy Sponable, and Bridget Whalen-Nevin.
Meeting called to order by Carolyn Noble at 6:30.

Public Comment: None

Treasurer's Report:

Checking account Balance of \$56,311.03

Secretary's Report: Minutes from July 13, meeting reviewed. Director will correct misspelled names. Minutes approved.

Directors report:

- 1) Building project report- Bridget continues to work with SED on the final report for the completion of the NYS Construction grant. When Albany accepts her paperwork the library will be refunded \$13,000 of money already spent from our checking account.
- 2) Denise Barse is recovering slowly and expects to return as the Financial Clerk in January of 2021.
- 3) The CDC and IMLS have formed a REALM team to determine the life of the coronavirus on library materials. The most recent update dictates a 5-day quarantine. Live virus has been found on stacked materials; a typical situation for all library materials. The Director currently quarantines all incoming items 5 days before handling of any kind. After this quarantine all materials are disinfected and shelved.
- 4) Massena library was set to open their doors to a limited public but with a local outbreak of Covid they were ordered by the Town to delay their plans. A small number of libraries within the NCLS consortium will begin allowing patrons access to their buildings. These libraries have staff and resources unavailable to Morristown. After much discussion it was decided to continue the Grab-n-Go service only, but to extend Monday hours from 1 – 8 pm in order to meet the needs of those who are unavailable during the day to pick up their held items.
- 5) There is much discussion from NCLS about upcoming changes to their service contract with libraries. The changes include additional fees imposed on libraries and less service. It was noted that the library has been waiting for more than a year for NCLS to set up an email for our copier.

Old Business:

- 1) Josh reported that returning the bottles from the shed to Perry's was onerous and time-consuming. After much discussion it was decided to have the Director call Perry's to discuss a more suitable arrangement of pick up.

New Business:

- 1) The library is working with MCS to identify ways that we can help students with broadband connections and Wi-Fi hotspots. After much discussion it was decided to have the Director call Town Supervisor Frank Putman to initiate a conversation about a town-wide broadband remedy.
- 2) Carolyn reminded all trustees to seek new members for consideration at our Annual Meeting. Josh and Bridget will work together on a proposed budget for review and approval.

Next meeting is scheduled for October 19, 2020.

Meeting Adjourned at 7:20.

Motion made by Cheryl Warren and 2nd by Rose Tallon.

Respectfully submitted by Cheryl Warren, Secretary.