

Trustee Meeting Minutes September 10, 2018

- Present: Clara Warren, Margaret Whalen, Janet Moller, Erin Begel, Bridget Whalen-Nevin, Judy Taylor and Judy VanArnam.
- Meeting called to order by Margaret Whalen 6:09 p.m.
- Public Comments: None.
- Reviewed minutes from 8/22/18 meeting. Motion to accept made by Janet, seconded by Judy V, all in favor.
- Treasurer's Report:
 - o Have received funds (approximately \$122K) for Phase III of construction project
 - o Checking balance is \$147,722.87.
 - o Bridget is working on a Budget vs. Expenditures report
 - o Electricity and supplies spending is temporarily higher due to construction
 - o Motion to accept report made by Judy V, seconded by Erin, all in favor.
- Director's Report:
 - o August library visits: 1,784. MCS Summer program brought in 60 Summer Readers.
 - o Plein Air and book sale generated \$12,058.93 – highest profit to date.
 - o NCLS minimum library standards: Bridget attended workshop; we are meeting most standards.
 - o Sidewalk will be completed by River Rat Masonry. Discussed strategies for possible delays if necessary. Clara will ask Kevin about anticipated schedule.
 - o Judy T will ask Gardner's about date for carpeting installation.
- Discussion of requesting "Letter of Interest" from potential Trustee candidates. Will not make this request for the next year and then revisit.
- Bridget can advertise on the library website for new Trustees to join Board.
- Next meeting will be November 5th at 6 p.m. (Annual Budget Meeting)
- Motion to adjourn at 7:24 p.m. made by Janet, seconded by Judy V. All in favor.

Respectfully submitted,

Erin Begel

Secretary