

## Trustee Meeting Minutes September 11<sup>th</sup>, 2017

- Present: Margaret Whalen, Clara Warren, Judy Taylor, Judy VanArnam, Janet Moller, Erin Begel, Bridget Whalen-Nevin, and Katy Thomas.
- Public comments:
  - o Katy Thomas: retired building and landscape designer. Willing to help us with better solutions for drainage problems (Patrick Currier claims planting grass will absorb flood water). Will sketch plans to show Village – find out if they will tie downspout into storm sewer.
- Approval of Minutes June 5, 2017.
- Approval of Minutes July 10, 2017.
  - o Read minutes; need to add Maggie as present.
- Treasurer's Report (attached):
  - o Balance in checking \$84,424.01.
  - o Plein Air/Booksale proceeds \$10,004.77 (highest to date).
  - o Motion to move certificate of deposit to checking to be used for construction made by Janet Moller. Seconded by Judy VanArnam. All in favor.
- Director's Report (attached).
  - o August visits 2,547 (=3.4 minutes/patron). Equal to Hammond total visits for 2016.
  - o Lynnette Thompson recommendation about increasing collection/contents insurance: Vote tabled until November annual meeting.
  - o Mandatory Paid Family Leave: weekly employee deduction (approx. \$1.25 per week – Bridget).
  - o Annual NCLS meeting: deadline to register is Friday, September 15<sup>th</sup>. Bridget, Clara, Erin, Judy V. signing up. Construction grants will be decided.
  - o Aubertine and Currier invoice: will hold off on future payments until Phase III is approved. We have paid 100% of the 10% due up to this point. Request more detailed bill (including Phases being invoiced).
- School Backpack Program – Clara has information.
  - o Provides healthy, easy-to-prepare food for students over weekends and school breaks. School is looking for food or monetary donations. Trustees may donate individually but Library may not. Donations are tax-deductible and accepted by Doug McQueer or Sarah Belile at MCS.
- Motion to adjourn at 8:18 p.m. made by Janet Moller, seconded by Judy VanArnam. All in favor.

Respectfully submitted,

Erin Begel

Secretary