

## Trustee Meeting Minutes March 16, 2020

Present: Carolyn Noble, Joshua Carter, Cheryl Warren, Erin Begel, Betsy Sponable and Bridget Whalen-Nevin.

Absent: Rose Tallon and Joanne Vaillancourt.

Meeting called to order by Carolyn Noble at 6:24

**Public Comments:** None

Minutes of January 13, 2020 reviewed and approved. Motion to accept by Cheryl, 2<sup>nd</sup> by Erin. All in favor.

Vote on new Trustee: Betsy Sponable presented her verbal application to join the Board. Motion by Erin. 2<sup>nd</sup> by Josh. All in favor.

**Treasurer's Report:** (register attached)

- Balance in checking \$96,024.65
- Motion to accept Erin, 2<sup>nd</sup> by Carolyn. All in favor.

**Director's Report:**

- UniFirst rug contract. Director presented concern for increases in pricing. Trustee Betsy Sponable will review the contract and report her recommendation as to whether to continue with the service at the next meeting.
- As recommended by NCLS the Bylaws need to be updated annually to reflect the current status of voting positions. Motion to update the Bylaws to 6 voting positions made by Josh, 2<sup>nd</sup> by Erin. All in favor.
- Yard Signs. Director has asked Herb Holmes to design a yard sign stating our name and "A Reader Lives Here". Cost with online printing would be around \$194.50 for 50. Director will investigate further and query approval for purchase through email.
- MCS BOE levy for increase vote slated for May 19<sup>th</sup>.
- Service Area. Charter must be amended to reflect the dissolution of the Village. Currently we are chartered to serve the Village. It needs to be updated to show that our service area is the Town of Morristown, population 1,974 from 395. Cost of amendment is \$60 through NYS SED. Resolution attached.
- The library has received its official Certificate of Occupancy from the Town's Code Enforcement Officer, Chris Sherwin.
- Fine Free Library. As requested, the Director provided the board with New member tiers from which to choose. Motion by Erin, 2<sup>nd</sup> by Carolyn. All in favor of a 6-month probation for new members in order to proceed with the fine-free plan.
- Closing of Construction Phase III. Director has requested permission to act on behalf of the Trustees in order to close the remaining balance of around \$16,000. She will work with the NCLS consultant and NYS SED in order to do this as efficiently as allowed by the stipulations of the grant. She requests the board to trust her to do this without requiring their approval

for each line item presented to NYS. Motion by Erin, 2<sup>nd</sup> by Josh. All in favor.

- **Booksale.** Discussion ensued about how much work it is versus the amount of funds generated. Booksale will be continued each year, but only because patrons enjoy having a depository for their unwanted collections and also enjoy the sale itself.

**New Business:**

- Joanne Vaillancourt has requested a leave of absence from the Board. Motion by Carolyn, 2<sup>nd</sup> by Erin. All in favor.
- Covid-19.
  - Director will reach out via Facebook to query patrons about their library concerns during this pandemic. Libraries nation-wide are working on solutions to provide service in a safe manner – that doesn't mean one of our patrons won't have the best answer.
  - As per the mandate from NYS SED the library will be closed until April 20<sup>th</sup>.
  - The Director will work remotely.
  - The Trustees Resolve that fines will not accrue during the closure.

Next meeting is April 13<sup>th</sup> at 6:30 pm.

Meeting adjourned at 7:20 pm.

Respectfully submitted,

Cheryl Warren, acting Secretary