

Trustee Meeting Minutes August 22, 2018

- Present: Clara Warren, Margaret Whalen, Janet Moller, Erin Begel, Bridget Whalen-Nevin, Judy Taylor and Judy VanArnam.
- Meeting called to order by Margaret Whalen 6:04 p.m.
- Public Comments: None.
- Reviewed Resolution for NCLS loan: copies for all Trustees and Erin read out loud.
 - o \$121,698.00; 6-month loan, interest-free
 - o Motion to accept Resolution made by Judy V and seconded by Janet. All in favor, none opposed, none abstained – motion carried.
 - o Bridget will sign and have notarized tomorrow 8/23/18; Janet will deliver to NCLS in Watertown.
- Reviewed project budget status.
- Have received one bid for sidewalk to shed: \$1,473.66 from River Rat Masonry.
- Reviewed project punch list – items that still need to be completed.
 - o Stone finish for pillars: Clara will look into options. To be discussed at next meeting.
 - o Discussed oil tank, benches, outside doors.
- Flooring: may need to shut down library for a day to complete. Need to complete work on step, kitchen cabinets, bathroom walls, and cement pad before carpeting is installed.
- New bathroom: Wainscoting water damage. Motion made by Janet to replace on three walls not containing fixtures (not in plumbing contractor's bid to work with wainscoting). Seconded by Judy V, all in favor.
- Clara suggested installing bulletin board near ramp for community events, etc. – will discuss after furniture is in place.
- Judy V to contact Junior Firefighters for assistance with moving Plein Air racks from shed, etc.
- Next meeting will be September 10th at 6 p.m.
- Motion to adjourn at 7:41 p.m. made by Judy V, seconded by Janet. All in favor.

Respectfully submitted,

Erin Begel

Secretary