

Trustee Meeting Minutes January 13, 2020

Present: Carolyn Noble, Rose Tallon, Cheryl Warren, Josh Carter, Bridget Whalen-Nevin, Joanne Vaillancourt and Erin Begel.

Meeting called to order by Carolyn Noble at 6:37.

Public comments: None

Minutes of 18/Nov/2019 were reviewed and approved. Motion to accept by Rose, and 2nd by Cheryl. All in favor.

Treasurer's Report: (register attached)

- Checking account balance of \$51,333.97.
- Motion to accept the Treasurer's Report by Cheryl and 2nd by Rose. All in favor.

Director's Report:

- Audit: Auditor is coming to the library on Wednesday and Thursday to perform the audit.
- Fine-Free update: Bridget looked at other libraries' policy. We will replace item 4a of our Circulation Policy involving fines. Joanne suggested a tiered approach, the first 3 -months you can borrow x book, the next 3 months = y, etc. Bridget will investigate and suggest an approach at the next meeting.
- Winter Blues programming: Many interesting programs and lectures are ongoing at the library. The Foreign Film Potluck is very popular, as was our Christmas Craft Adult series.
- Request for Town Funding: Bridget will write the Town requesting our appropriation as we do each January with the School.
- Clara Jane Volunteer: Clara Jane will come in and train and be capable of running the desk in any emergency.
- Window Hardware update: Bridget has sent pictures of the missing hardware to Tracy Spilman. Tracy said she would be able to order the hardware. Motion to accept purchasing of the hardware if less than \$50 by Erin and 2nd by Josh. All in favor.

Approve Annual report

- Motion to accept (with corrected email addresses) the 2019 Annual report to NYS by Joanne and 2nd by Erin. All in favor.

Verizon HotSpots

- The devices themselves will be free.
- It will be \$39.99 for unlimited data.
- It will be \$1.41 per month for the management fee to be able to shut off the device or monitor the usage.
- Discussed circulation policy. Looked at the Norwood library policy and it was decided to start off we will go with a policy like the Norwood one. However, these HotSpot devices will only be available to Morristown patrons for a trial period, allowing staff to gather data for future policy revisions.
- Motion to order two hotspots devices by Josh, and 2nd by Rose. All in favor.
- Motion to accept the monthly costs for two HotSpot devices made by Cheryl, and 2nd by Erin. All in favor.

Resolution to override tax cap (original signatures in file)

RESOLUTION

Whereas, the adoption of the 2021 budget for the Morristown Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Morristown Public Library voted and approved to exceed the tax levy limit for 2021 by at least the sixty percent of the board of trustees as required by state law on January 13th, 2020.

Dated:

_____, Secretary, Morristown Public Library Board of Trustees

Vote: 6 yes. 0 no. Passed

FURTHERMORE, Resolved, that pursuant to Education Law, Section 259, the Board of Education of the Morristown Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$16,451.00 (in addition to the current annual appropriation of \$40,243.00 for a total of \$56,694.00 annually), which shall be paid to the Morristown Public Library for the support and maintenance of the library; with this appropriated amount to be the annual appropriation if approved by electors of the Morristown Central School District in May of 2020 and until thereafter modified by a future vote of the electors of the Morristown Central School District.

6 yes, 0 no. Passed.

Advocacy

- NEW: Value of items has been added to patron receipts with the last SIRSI upgrade. This is a valuable tool for promoting the inherent cost-savings of patrons but not all of our items have an associated cost within their cataloging. Scanning project underway to update collection items created previous to 2008 without values in order to accurately demonstrate value of borrowed materials. Director currently working with NCLS to arrange the equipment needed for the completion of this project.
- Statistics 2005/2018 - The library usage is increasing exponentially, over 400% in some areas (see file). The need for an additional employee at the library is in order to be able to continue to provide the same level of service, programs, and safety.

- Friends / Colleagues to write Editorials: Request for people to write letters to the Editors – North Country Now, NCPR, etc... to promote the library in its continued mission to serve.

Joanne report from Town Meeting

- The Town will continue to pick up the garbage at the library, as the village used to.
- Brush pick up will no longer take place in the village.
- There will be changes to the sidewalk snow removal in the village. The Town will continue to remove the snow on the sidewalks surrounding the library, however, they will not be removing the snow in front of the Taylors. They will continue to remove the snow in the library parking lot.

Old Business:

- Construction update:
 - RiverView Mechanicals came in the library and completed some of his work. The rest he needs to talk to Bridget to understand what is required.
 - From Latham General Construction, only missing window hardware. Bridget working to get this through Morristown Fuel and Supply.

Next meeting:

- March 16th at 6pm.

Meeting adjourned – 8:10 Motioned by Rose, and 2nd by Erin. All in favor.

Respectfully Submitted,

Joanne Vaillancourt, Secretary